VERTEX SECURITIES LIMITED

ARCHIVAL POLICY ON DISCLOSURES HOSTED ON THE WEBSITE OF THE COMPANY

1. PREAMBLE:

The Securities and Exchange Board of India has notified SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") on September 2, 2015 to be effective from December 1, 2015.

As per Regulation 30(8) of the Listing Regulations, **VERTEX SECURITIES LIMITED** ("the Company") is required to disclose on its website all such events or information which has been disclosed to Stock Exchanges where the securities of the Company are listed.

2. PURPOSE

The purpose of this Policy is to archive any of the material events or information which is disclosed by the Company to the Stock Exchange prior to the period of five years in terms of Regulation 30 of the Listing Regulations.

3. POLICY

Any disclosure of events or information which has been submitted by the Company to the Stock Exchanges under Regulation 30 of the Listing Regulations will be available on the website of the Company for a period of 5 years from the date of its disclosure. Thereafter, the information/documents may be deleted / removed from the website after obtaining approval from the Managing Director, Executive Director or the Company Secretary.

After the hosting period of five years is over, thereafter, such disclosures shall be kept in the archives of the Company for a period of 3 years. Provided however, if the size of documents is very large to archive certain documents, then such documents may be removed/deleted from archives after taking prior approval of the Managing Director, Executive Director or the Company Secretary.

4. DOCUMENTS TO BE HOSTED ON WEBSITE

The Company shall host on its website, information and documents which are required to be hosted as per the Companies Act, 2013 and Rules framed there under, SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015 (the "Regulations") and other applicable laws, Rules and Regulations.

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5. COMMUNICATION OF THIS POLICY

This Policy will be communicated to all Directors and Employees of the Company. This Policy shall also be posted on the website of the Company.

6. REVIEW AND AMENDMENT

In case there are any regulatory changes requiring modifications to the Policy, the Policy shall be reviewed, amended and approved by the Board of Directors of the Company. The Board of Directors shall have the right to withdraw and / or amend any part of this Policy or the entire Policy, at any time, as it deems fit, or from time to time, and the decision of the Board in this respect shall be final and binding.

In case any provisions of the Policy are contrary to or inconsistent with the provisions of the Companies Act, 2013, rules framed there under and Listing Regulations ("Statutory Provisions"), the Statutory Provisions shall prevail.

VERTEX SECURITIES LIMITED

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